

City of Milpitas, California

BUDGET CHANGE FORM

7

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one:				
<input type="checkbox"/> Budget Appropriation	100-3750	\$4,444	100-1664221	\$4,444
<input checked="" type="checkbox"/> Budget Transfer				

Explain the reason for the budget change:

The Milpitas Teen Center has generated \$8,046 in sponsorships and donations over the past year. Staff would like to transfer \$4,444 from Sponsorships & Donations HA 1377 to the Teen Center's operating budget to purchase new furniture and roller shades for the windows at the Teen Center.

Approve the transfer of \$4,444 from Sponsorships & Donations HA 1377 to the Teen Center's operating budget to purchase miscellaneous furniture and supplies for the Teen Center.

☒ Check if City Council Approval required.

Meeting Date: November 21, 2006

Itemization of funds, if needed:			Amount
Requested by:	Division Head:	Date:	
	Department Head:	Date:	
Reviewed by:	Finance Director: <i>W. C. [Signature]</i>	Date: 11/14/06	
Approved by:	City Manager:	Date:	
Date approved by City Council, if required:			Confirmed by: